應徵類別：秘書編 號：-

# 108/04/03

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 | |  | | | | 出生日期 | | |  | | | 身分證字號 | | | |  | |  | |
| 通訊地址 | |  | | | | | | | | | | | 電話號碼e-mail | | |  | | | |
| 學歷別 | | | | 學校科系年制 | | | | | | | | | | | | | 畢業起迄年月 | | 成績 |
| 碩士 | | | |  | | | | | | | | | | | | | ~ | |  |
| 學士 | | | |  | | | | | | | | | | | | | ~ | |  |
|  | | | |  | | | | | | | | | | | | | ~ | |  |
| 入伍日期 | | | |  | | 退伍日期 | | |  | | 兵種階級 | | |  | | | | | |
| 役別 | | 免役 | | | | 免役原因 | | |  | | | | | | | | | | |
| 希望服務地點 | | | | |  | | | | | | | | | | 希望最低待遇 | | |  | |
| 身體狀況 | | | | 身高 公分，體重 公斤，視力：□正常(無色盲)，□近視：左: ,右: | | | | | | | | | | | | | | | |
| 健康狀況 | | | |  | | | | | | | | | | | | | | | |
| 工作經歷 | ~ 月  (公司名稱)  (職務名稱) | | | | | 薪水 | |  | | 離職原因 | | |  | | | | | | |
| 工作內容 | | 1.  2.  3. | | | | | | | | | | | |
| ~ 月  (公司名稱)  (職務名稱) | | | | | 薪水 | |  | | 離職原因 | | |  | | | | | | |
| 工作內容 | | 1.  2.  3. | | | | | | | | | | | |
| ~ 月  (公司名稱)  (職務名稱) | | | | | 薪水 | |  | | 離職原因 | | |  | | | | | | |
| 工作內容 | | 1.  2.  3. | | | | | | | | | | | |
| 電腦專業 | | | |  | | | | | | | | | | | | | | | |
| 技術證照 | | | |  | | | | | | | | | | | | | | | |
| 語言能力 | | | | | | | 多益成績 | | 社團經驗 | | | | | | | | | | |
| 語言 | | | 聽 | | 說 | |  | |  | | | | | | | | | | |
| 英語 | | |  | |  | |  | | | | | | | | | | |
| 台語 | | |  | |  | | 興趣及嗜好 | | | | | | | | | | | | |
| 日語 | | |  | |  | |  | | | | | | | | | | | | |
| 資料查驗情形：  身分證□正本□影本 成績單□正本□影本 畢業證書□正本□影本 退伍令□正本□影本 英檢成績□正本□影本 | | | | | | | | | | | | | | | | | | | |

應徵類別：秘書

108/04/03

編 號：- 姓名： 身分證字號：